

The Carolina Theatre of Durham

Community Resource Area Registration Form

This agreement dated \_\_\_\_\_ by and between the Carolina Theatre Of

Durham, at 309 W. Morgan Street, Durham, NC 27701

and \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

herein after called ("Exhibitor") is for the display of informational and educational materials \*in exchange of promoting the NCGLFF and the Carolina Theatre. ***The exhibitor will \_\_promote the festival in their newsletter, \_\_distribute public relations information supplied by the outreach committee to their members, \_\_extend invitation to representatives of the festival to special gatherings or meeting \_\_link the festival to their website and any other positive action on behalf of the NCGLFF.***

1. Name of Event: ***NC GAY & LESBIAN FILM FESTIVAL***

2. Dates(s), Starting and Finishing Times of Engagement:

*Deliver materials to Community Outreach Coordinator by:*

***Wednesday, August 11 - 5 p.m.***

***The set-up for exhibits in the Kirby Lobby will begin Thursday, Aug. 12 at noon. The Resource area will be ready by Thursday 5 p.m.***

Exhibits will remain on display throughout the festival.

***Thursday, Aug .12 - Sunday, Aug. 15, 9 p.m.***

EXHIBIT 1 IS ATTACHED HERETO AND MADE A PART OF

HEREOF.

AGREED AND ACCEPTED:

For the Exhibitor

\_\_\_\_\_

Representative (date)

PLEASE SIGN AND RETURN TO:

Betty Rhodes - Community Outreach Coordinator

[Betty@carolinatheatre.org](mailto:Betty@carolinatheatre.org)

Fax- 560-3065

NEW EXHIBITOR\_\_\_\_\_ RETURNING EXHIBITOR\_\_\_\_\_

Agreement Addenda

Exhibit 1

Attached to and made a part of the Agreement originally dated \_\_\_\_\_ by and between the Carolina Theatre of Durham and \_\_\_\_\_ (hereinafter "Agreement").

MATERIALS/EQUIPMENT

1. a. The Carolina Theatre will supply tables for the duration of the event. Each table will be shared by at least 3 organizations. Due to the growth and popularity of the resource room space is very limited. However there is no cost for exhibiting. Exhibitors will be admitted on a first come , first serve basis.
- b. The table does not have to be staffed.
- c. The exhibitor also agrees to provide items such signage, extension cords, easels for display and any materials needed at its own expense.
  - a. Exhibitor agrees the Carolina Theatre Community Outreach Coordinator has the right to approve all materials for public display.
  - b. Exhibitors may offer door prizes drawings from their organization and will be responsible for process and distribution of these door prizes.

TECHNICAL ASSISTANCE

2. a. The exhibitor understands that it will be responsible for the delivery of materials and pick up remaining materials by Monday - Aug. 16. 5 p.m.
- b. The Carolina Theatre will not pay for technical or personnel costs associated with running the exhibitor's booth.

SECURITY

3. The exhibitor should be aware the Carolina will do its best to make sure materials left overnight are secure. However any valuables are the responsibility of the exhibitor.

LOCATION/ACCESS

4. a. A designated area in the Kirby Lobby will be used as the Community Resource Area, booth will be set-up and assigned according to their category.

The exhibitor agrees to have materials at the Carolina Theatre by Wednesday, Aug. 11. The exhibit will open on Thursday, Aug . 12 -5:00pm thru Sunday, Aug. 15, 9:00 pm.

LIABILITY

5. Exhibitor is responsible for injury to person or damage to property due to negligence on the part of the Exhibitor's employees, agents, and guest.

AUTONOMY OF EXHIBITOR

6. This agreement does not commit the Carolina and the Exhibitor to an employer/employee relationship. Exhibitor is an independent contractor.

JURISDICTION

7. This agreement shall be construed under the laws of the State of North Carolina for contracts performed entirety within the state. Any disputes under this Agreement will be settled by arbitration under the rules of the American Arbitration Association of Durham, North Carolina. The parties agree to abide by the decision of the arbiter.

AGREED AND ACCEPTED:

\_\_\_\_\_

Carolina Theatre Representative (date) Exhibitor Representative (date)